

Peter Halverson

1019 Meadow Heights Drive
Jackson, Mississippi 39206

Phone (601)362-3934 **E-mail:** pete@artquake.net **Website:** www.artquake.net

PERSONAL STATEMENT

Hard working, creative individual with strong design skills. Self-motivated and able to work unsupervised. Computer literate with proficiency in Quark Xpress, Adobe Photoshop, Adobe Illustrator, Macromedia Dreamweaver, and Corel Word Perfect. Able to work in both PC and MAC environment.

PROFESSIONAL EXPERIENCE

- June 2001-Present **Book Designer**, University Press of Mississippi, Jackson, Mississippi
- Manage book projects from manuscript stage to final product.
 - Design book jackets and covers using Quark XPress and Adobe Photoshop.
 - Design text layout and photograph inserts using Quark XPress.
 - Scan, prepare, and place artwork for print production.
- May 1999-Present **Webmaster**, www.artquake.net, Jackson, Mississippi
- Responsible for all artwork, graphic design, content, and HTML.
- June 1998-March 2001 **Assistant Manager**, Nunnery's Gallery, Jackson, Mississippi
- Established strong rapport with clientele while designing custom frame orders.
 - Aided in gallery management including: art sales, promotion, and advertising.
 - Maintained gallery invoices and ordered supplies from vendors.
 - Interacted with local artists.
- February 1997-June 1998 **Head Framer**, Bryant Galleries, Jackson, Mississippi
- Designed and created custom frames and mats for gallery artwork
 - Transported artwork between Jackson and New Orleans galleries.
 - Catalogued artwork at gallery warehouse.
- February 1995-February 1997 **Head Framer**, Dueringer Galleries, Jackson, Mississippi
- Worked with clients to design and create custom frames and mats.
 - Managed operation of retail frame shop.

EDUCATION

- May 1993 **Millsaps College, Bachelor of Arts**, Jackson, Mississippi
- Major:* Fine Art *Minor:* German
- Honors:* Graduated Cum Laude, Named on Dean's List every semester attended.
- Study Abroad:* Central Europe Study Abroad Program, Fall semester 1992
- Awards:* Award of Excellence, Mississippi Collegiate Art Competition
- Activities:* Film Series Committee, *Purple and White* (school newspaper), German Club.